



Audit and Standards Committee Report

Report of: Director of Legal and Governance

Date: 12 January 2017

Subject: Work Programme

Author of Report: Dave Ross, Democratic Services

Summary:

The report provides details of an outline work programme for the Committee

Recommendations:

That the Committee:-

(a) considers the Work Programme and identifies any further items for inclusion;
and

(b) approves the work programme.

Background Papers: None

Category of Report: OPEN

Statutory and Council Policy Checklist

Financial Implications
NO Cleared by:
Legal Implications
NO Cleared by:
Equality of Opportunity Implications
NO Cleared by:
Tackling Health Inequalities Implications
NO
Human rights Implications
NO:
Environmental and Sustainability implications
NO
Economic impact
NO
Community safety implications
NO
Human resources implications
NO
Property implications
NO
Area(s) affected
NONE
Is the item a matter which is reserved for approval by the City Council?
NO
Press release
NO

WORK PROGRAMME

1. Purpose of Report

1.1 To consider an outline work programme for the Committee.

2. Work Programme

2.1 It is intended that there will be at least five meetings of the Committee during the year with three additional meetings arranged if required. The work programme includes some items which are dealt with at certain times of the year to meet statutory deadlines, such as the Annual Governance Report and Statement of Accounts, and other items requested by the Committee. In addition, it also now includes standards' related matters such as a regular report providing an update on the outcome of Standards complaints.

2.2 An outline programme is attached and Members are asked to identify any further items for inclusion.

3. Recommendation

3.1 That the Committee:-

- (a) considers the Work Programme and identifies any further items for inclusion; and
- (b) approves the work programme.

**Gillian Duckworth
Director of Legal and Governance**

Date	Item	Author
16 February 2017	(Additional meeting if required)	
9 March 2017	(Additional meeting if required)	
27 April 2017	Internal Audit Plan 2017/18	Kayleigh Inman (Senior Finance Manager)
	International Auditing Standards – Compliance with Internal Control/Counter Fraud	Dave Phillips (Head of Strategic Finance)
	Certification of Claims and Returns Annual Report 2015/16	Alison Ormston (KPMG)
	External Audit Plan 2016/17	Alison Ormston (KPMG)
	Annual Audit Fee Letter 2017/18	Alison Ormston (KPMG)
	Update on Outcome Planning	John Mothersole (Chief Executive)
	Work Programme	Dave Ross (Legal and Governance)
13 July 2017	Summary of the Statement of Accounts	Dave Phillips (Head of Strategic Finance)
	Annual Governance Statement	Gillian Duckworth (Director of Legal and Governance)
	Progress on Audit Reports with a High Opinion	Kayleigh Inman (Senior Finance Manager)
	Audit and Standards Committee Annual Report	Dave Ross (Legal and Governance)
	Standards Complaints Update	Dave Ross (Legal and Governance)
	Work Programme	Dave Ross (Legal and Governance)